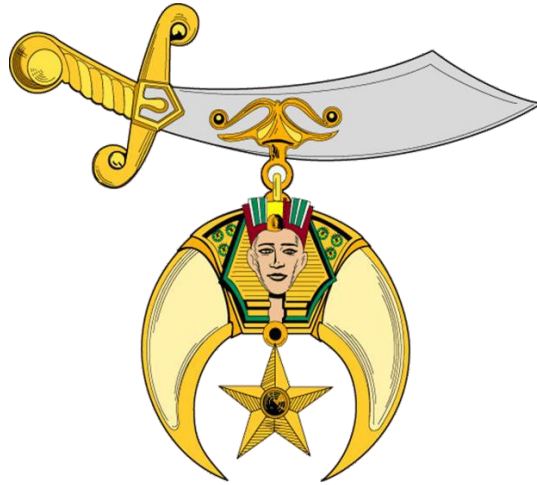


A.E.A.O.N.M.S

NATIONAL COMMUNITY HEALTH INITIATIVE



Standard Operating Procedures

Background

According to the Centers for Disease Control and Prevention, African Americans live longer. The death rate for African Americans has declined about 25% over 17 years, primarily for 65 years and older. Even with these improvements, new analysis shows that younger African Americans live with or die of many conditions typically found in Anglo Americans at older ages. The difference shows up in African Americans in their 20s, 30s, and 40s for diseases and causes of death. When diseases start early, they can lead to death earlier. Chronic diseases and some of their risk factors may be silent or not diagnosed during these early years. Health differences are often due to economic and social conditions that are more common among African Americans than whites.

Major health concerns facing African Americans include cardiovascular disease (heart attack, stroke, coronary artery disease), cancer, diabetes, Alzheimer's, HIV/AIDS, and Mental Health.

The Prince Hall Shriners (PHS) has dedicated the past 12 years to promoting diabetes education, outreach, and research through its National Diabetes Initiative in collaboration with the American Diabetes Association (ADA). Additionally, PHS has contributed over 1 million dollars to the ADA to support that effort.

While the support of diabetes education and research has now become the brand of PHS, there is a great need and opportunity to expand its social footprint to include other health concerns that disproportionately impact the African American community. The transition of the National Diabetes Initiative into the **National Community Health Initiative (NCHI)** will enable the PHS to continue its efforts to reduce the burden of diabetes and diversify its efforts and resources to address other health concerns that impact the African American community.

Mission Statement

The mission of the PHS NCHI is to reduce key health disparities that impact African Americans. Additionally, the NCHI aims to improve the lives of members of the AEAONMS family and the communities in which we are members through health promotion, outreach, and advocacy.

Framework

The NCHI aims to improve the lives of members of the AEAONMS family and the communities in which we are members through the financial support of research and national outreach efforts in the following areas of focus:

- (1) Cardiovascular Disease
- (2) Cancer
- (3) Diabetes
- (4) Alzheimer Disease
- (5) Mental Health
- (6) HIV/AIDS
- (7) COVID-19
- (8) Sickle Cell Anemia/Blood Disorders

Program Coordination

The NCHI is administered under the direction of a Committee, as authorized by the Book of Laws of the AEAONMS, Inc. The Committee is headed by a Chairman (Imperial Director) and Committee members (Imperial Deputy Directors) whose professional backgrounds ensure the mandate of the Committee is fulfilled with the utmost efficiency and timeliness. The Committee works under the direction of the AEAONMS Divan and the Imperial Potentate. An Imperial Divan officer serves as the Committee's administrator.

The Committee membership changes periodically as needed and is multi-disciplinary, consisting of multiple professional members from diverse professional backgrounds. The members of the 2022-2023 NCHI Committee include:

PP Bertram Thomas Jr., MPH #242
Imperial Director

PP Benny Tucker, #45

HPIP Dr. Kenneth Walton, #24

HPIP Gary Claxton, #128

PP Dennis Paige, #178

PP Danny Horton, #8

Noble Darryl Taylor, #45

PP Girard McShepard, #7

PP Larrie Jones #12

PP Douglas Curry, #120

< < < Chief Deputy Directors > > >

HPIC Rosalie Powell, #2

HPIC Cassandra Duff, #11

PC Terri Holland-Hill, #65

Dt. Dr. Vanessa Wade, #134

Dt. Ardra Caldwell, #219

PC Ruth McNair #25

Dt. Dr. Yolanda Gilbert #123

NCHI Committee Meetings

NCHI Committee meets on the second Sunday of each month. Robert's Rule of Order governs each meeting. The meeting agenda and minutes from the previous meeting are sent via email to committee members the week before the scheduled meeting.

NCHI Communications

All official communications originating from the NCHI Committee will be forwarded to the Imperial Potentate or his designee for review, approval, and distribution to the domain.

NCHI Annual Reporting

The NCHI Imperial Director shall submit an annual report to the Office of the Imperial Potentate no later than July 15th of each year.

NCHI Activities During the Imperial Session

The NCHI Committee shall coordinate the annual "Oliver and Martha Washington Memorial Walk to Prevent Diabetes" each year during the Imperial Session. The Walk shall be scheduled on Saturday, preceding the official opening of the Imperial Council Session.

How NCHI Works

Desert Administrative Guidelines

- Each Deputy of and for the Desert is **REQUIRED** to register their Desert on the NCHI Website and ensure that the contact information on the website is accurate and current.
- The Deputy of and for the Desert are **REQUIRED** to appoint a Desert NCHI Coordinators and inform the Deputy Imperial Potentate and Director of the NCHI Committee of the appointment by **December 31s** of each year. There shall be one NCHI Coordinator for the temples and one NCHI Coordinator for the courts.
- The Desert NCHI Coordinators must implement and oversee the Desert's NCHI activities within the Desert and ensure that Temples and Courts comply. The Desert NCHI Coordinators will also serve as a liaison between the Imperial NCHI Committee and the Temples and Courts within their respective Deserts.
- The Desert NCHI Coordinator is the sole administrator of the Desert's NCHI activities, including fundraising for the Desert, organizing the Desert NCHI walk activities (if appropriate), and is responsible for implementing and managing the same.
- The Desert NCHI Coordinator is also responsible for organizing and implementing additional programs or projects requested by the Imperial NCHI Committee for various special events or occasions.

NCHI Desert Data Form

- Deputies of/for the Deserts, Desert CHI Coordinators, and Temple/Court Coordinators are encouraged to complete or update the online Desert Data Form. The NCHI Desert Data Form can be found on the NCHI website at [NCHI Registration Form \(jotform.com\)](http://jotform.com)

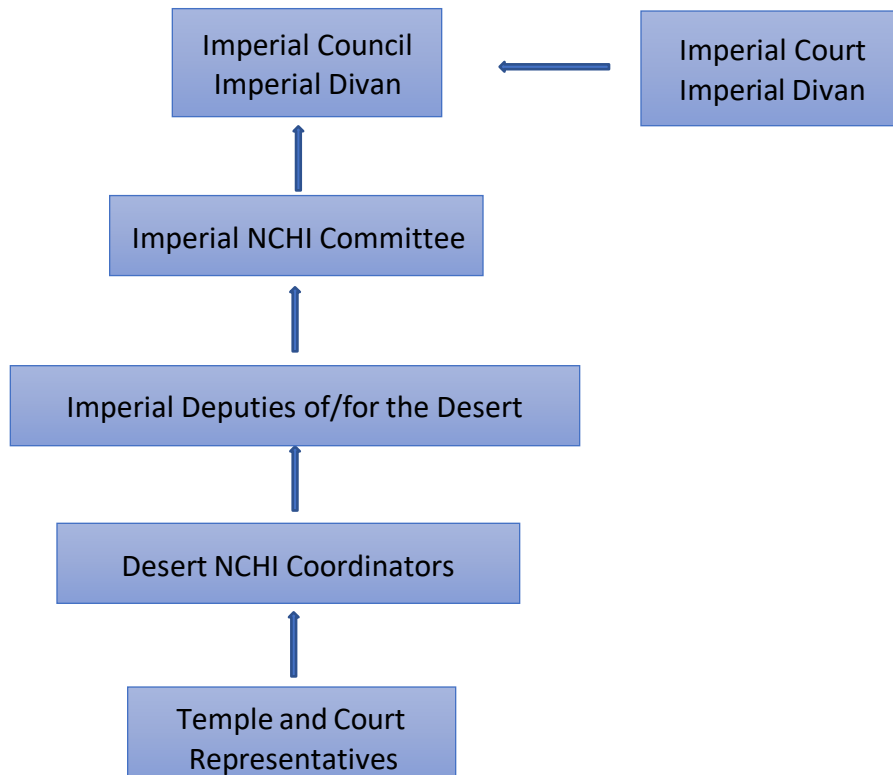
Temple and Court Administrative Guidelines

- Each Illustrious Potentate and Commandress is **REQUIRED** to appoint a Temple or Court NCHI Representative and inform their respective Deputy of or for the Oasis and the Deputy of or for the Desert of the appointment by **December 31st** of each year.
- The Temple or Court NCHI Representative is the sole administrator of and responsible for all Temple or Court NCHI activities, including fundraising, organizing, and implementing the annual NCHI walk and related activities.
- Each Temple or Court NCHI Representative must attend the training call meeting in March of each year. The Temple and Court representatives must also participate in the NCHI Workshop hosted by the Imperial NCHI Committee during the annual Imperial Session.

- The Temple or Court Representative is responsible for contacting their local American Diabetes Association Chapter to create a working relationship. Additionally, the representatives are encouraged to establish relationships with local health organizations such as the American Heart Association, American Cancer Association, etc.
- Each Temple or Court NCHI Representative must host a joint NCHI Walk/Run annually on Saturday before the first Sunday in June, which is our National Jubilee Day observance or a day suitable for the temple or court's respective members.
- The Temple or Court NCHI Representative is also responsible for organizing and implementing additional programs or projects requested by the Desert NCHI Coordinator for various special events or occasions.
- The monetary amount specified by the Imperial Council as the required annual donation for the NCHI is due by July 15th of each year.

Reporting Structure

This diagram depicts the proper reporting structure for the NCHI Committee, Deputies of and Desert, NCHI Coordinators, and NCHI Representatives.



Monthly Reporting Requirements

Reporting will be facilitated through CHI National Reporting System. Reporting will be enabled through NCHI National Reporting System. Each Temple and Court must submit monthly reports documenting their activities during the month. **To confirm the previous month's activities, Temple and Court NCHI Representatives must submit monthly information of NCHI activities on or before the 5th of each month.** Monthly reports should be submitted online using the link below. The link is also available on the NCHI website [NCHI - Monthly Report \(aeaonms-nchi.blogspot.com\)](http://aeaonms-nchi.blogspot.com), or the report can be submitted directly using the Reporting Link below:

NCHI Monthly Report Link

<https://tinyurl.com/NCHI-Monthly-Report>

Monthly Health Observances

January- Cervical Health Awareness

February- American Heart Month (cardiovascular disease) and Black HIV/AIDS Day (February 7th).

March- National Developmental Disability Month, Brain Injury Awareness Month, Hemophilia Awareness Month, colorectal cancer month, National Kidney Month,

April- National Minority Health Month, National Autism Awareness Month, National Parkinson's Awareness Month, Sexual Assault Awareness and Prevention Month, STI Awareness month, and Testicular Cancer Awareness month stress awareness month.

May- Mental Health Awareness Month, Older Americans Awareness Month, Lupus Awareness Month, Hepatitis Awareness Month, National Stroke Awareness Month

June- National HIV/AIDS testing day on June 27th, Men's Health Month, and National Safety Month

July- Cord blood Awareness month and Juvenile arthritis awareness month.

August- National Immunization Awareness Month, National Breastfeeding Awareness Month,

September- Prostate Cancer Awareness Month, World Alzheimer's Month, Sexual Awareness Month, Sepsis Awareness Month, Ovarian Cancer Awareness Month, Sickle Cell Awareness Month, Healthy Aging Month, Blood Cancer Awareness Month

October- Breast Cancer Awareness Month, Domestic Violence Awareness Month, National ADHD Awareness Month, National Dental Hygiene Awareness Month

November- American Diabetes Awareness Month (Diabetes Sunday- Second Sunday of November), Alzheimer's Disease and Dementia Awareness Month, Bladder Health Awareness Month, Lung Cancer Awareness Month,

National Epilepsy Awareness Month

December- HIV/AIDS Awareness month (World Aids Day - December 1st), Flu vaccine Awareness