



A.E.A.O.N.M.S., Inc.
Honorable Eric R. Myers (Ret)
45th Imperial Potentate
Imperial Convention Department
HPIP Frederick M. Bell, Director

APPLICATION FOR EXHIBIT HALL BOOTHS
131st Imperial Session, August 16 - 22, 2024, New Orleans, Louisiana

****Please type or print all information clearly****

Business/Firm Name: _____

Applicant Name: _____

Email Address: _____

Street Address: _____

City/State: _____ Zip Code: _____

Merchandise/Service Offered: _____

Number of Booth(s): _____ Total Due \$ _____ Amount Enclosed \$ _____

Your signature shall be binding to the Applicant and Exhibit Department. Any false information given will result in cancellation of this agreement.

Signature: _____ Phone: (____) _____

BOOTH INFORMATION: Booths are assigned on a first pay, first choice basis.

BOOTH RATES

# of Booths	Regular Rates	Refund Policy: Any cancellations of booths MUST be in writing and submitted by the exhibitor completing the application. Upon cancellation, fifty (50) percent of all amounts received will be retained by the Exhibit Department if cancellation is received no less than 21 days prior to the event. All businesses/firms that cancel after that time are not entitled to a refund.
1 or More Corner Booth Premium	\$900.00 Each \$100.00 Additional	

A cashier's check/money order made payable to "A.E.A.O.N.M.S., Inc." for an amount equal to at least 50% is required to reserve your booth. Mail your payment and **both** sides (pages) of this application to:

A.E.A.O.N.M.S., Inc.
 Attn: Accounts Receivable
 2239 Democrat Road
 Memphis, TN 38132
 Office (901) 395-0150 ext. 2004
 Facsimile (901) 395-0115

PLEASE CAREFULLY REVIEW THE POLICIES ON THE REVERSE SIDE AND SIGN BEFORE MAILING

For Office Use Only

Date Received: _____ Amount Received \$ _____ Balance \$ _____

Received by _____ Booth Assignment(s) _____

A.E.A.O.N.M.S., Inc.
Exhibit Coordinator
James Century
215-668-6072

EXHIBIT DEPARTMENT GOVERNING RULES AND REGULATIONS

The standard rates for Exhibitor booth space (size: 10 X 10) is \$900.00 with an additional \$100 for a corner booth.

The remaining balance on all booths shall be paid by **July 19, 2024**, by cashier's check or money order. No exhibitor will be able to set up until balance is paid. **Any balance received after July 19, 2024, will incur a \$100.00 late fee. NO EXCEPTIONS!**

Each Exhibitor will display their sign to include their company's name and booth assignment number. This sign will always be displayed clearly in each booth during the convention.

Exhibitors arriving on site will be charged **\$1000.00** per booth and an additional **\$100.00** if they want a corner booth for a total of **\$1,100.00**. Booths come with one six (6) foot draped table, two chairs, a one-line identification sign and wastebasket.

Any Exhibitor who sells fraternal or sorority paraphernalia must display the appropriate license(s) for the organization(s).

The department reserves the right to cancel any contract if there is a conflict with the principles of the Imperial Council. The Exhibit Department shall admit exhibitors based on space availability.

There is absolutely NO space for exhibitors outside the official exhibit area. No roving entertainment or advertisement will be allowed. Posting and/or distribution of literature samples or souvenirs is permitted from the contracted space only! No Food or Drinks can be sold in the exhibit hall. No animals will be permitted in the exhibit hall.

Products of firms not exhibiting may not be displayed or advertised in any exhibit area or elsewhere in the exhibit hall.

No exhibitor shall assign, sublet, or share the whole or part of the booth space allotted. The exhibitor agrees for himself and his employees to use contracted space for lawful purposes only and will conform to all laws, ordinances, and regulations.

WARNING TO ALL EXHIBITORS WITH SOUND: ALL EXHIBITORS ARE SUBJECT TO SOUND LEVEL STANDARDS THAT WILL BE SET BY THE EXHIBIT DEPARTMENT. IF YOUR SOUND LEVELS EXCEED THAT WHICH THE EXHIBIT DEPARTMENT SETS, YOU WILL BE GIVEN A WARNING AND ASKED TO LOWER THE VOLUME ON THE FIRST REQUEST. IF A SECOND REQUEST BECOMES NECESSARY, YOU WILL BE FINED \$50.00, PAYABLE ON DEMAND. IF A THIRD REQUEST BECOMES NECESSARY, YOU WILL BE ESCORTED OUT OF THE EXHIBIT HALL AND PROHIBITED FROM EXHIBITING AT FUTURE SESSIONS OF THE IMPERIAL COUNCIL.

INSURANCE

The Vendor shall obtain, maintain, and provide evidence of insurance in amounts 1,000,000 per occurrence to provide coverage for any liabilities, which may reasonably arise out of or result from the respective vendor's obligations pursuant to this contract.

INDEMNIFICATION

Exhibitor agrees to indemnify, defend, and hold the AEONMS, its employees and agents, harmless from any loss, liability, costs or damages arising from actual or threatened claims or causes of action resulting from the negligence or intentional misconduct of the exhibitor or its respective employees, agents, contractors, members, or participants as applicable.

The Imperial Council, its agents and employees are not liable for damages to or for theft/loss or destruction of the exhibitor's property or injuries to the exhibitor, his representatives, agents, or employees. All claims for any such theft/loss, damage, destruction, or injury are expressly waived by the exhibitor. The Imperial Council will also be exempted from or indemnified for any claims or injury to any of the exhibitor's representatives, agents, or employees. The Imperial Council, its agents and employees will not be liable for failure to hold the exposition as scheduled. Payments for booth space will be returned for reason of fire, any act of God or the public enemy, or strike, or epidemic, or any law or regulation of public authority, or any cause beyond the control of the Imperial Council which makes it impossible or impractical to hold the Exposition.

Exhibitor agrees to indemnify and defend the Imperial Council for any infringement of a registered trademark committed by the Exhibitor, its representatives, agents, or employees.

Be advised that exhibitors are liable for a sales tax and may be contacted by the State Department of Finance, Revenue, Sales and Use Tax.

Persons violating these rules and regulations will be asked to leave the premises without a refund.

Please read carefully. Your signature on this form and the application is a binding agreement to these rules and regulations.

PLEASE SIGN THIS FORM AND RETURN WITH YOUR APPLICATION TO THE EXHIBIT DEPARTMENT.

Company Name: _____ Position/Title: _____

Your Signature: _____ Date: _____

A.E.A.O.N.M.S., Inc.

